

Code of Conduct for Faculty & Staff

- The Faculty & Staff are expected to be at their work place during the prescribed working hours. If, for any unavoidable reason, one has to leave the work place, prior written permission should be obtained from the Principal through their HoD.
- The Faculty & Staff shall not engage themselves either directly or indirectly in any kind of business, trade activities and in running of educational institution or undertake part time job in other concern, etc.
- The Faculty & Staff members shall not involve themselves in activities, not conducive to their work during the working hours.
- The Faculty & Staff shall not engage in offering private tuitions. However, in exceptional cases, with prior permission of the Principal, tuitions can be undertaken.
- The Faculty & Staff are prohibited from accepting valuable gifts in any form from the students / parents / companies having business transactions with the college.
- The details of student feedback forms and self-performance appraisal reports given by the individual to the superior shall be treated as confidential.